The 2020 4-H fair is over, but we’re still wrapping up the 2020 4-H program year.

This year was different, we all know that, but it’s important to finish the year strong. The ribbons and awards you received from the fair are not the only awards you can receive as a 4-H member. Kansas Award Portfolios (KAP) are what we use for record books in Kansas. KAP’s are a great way to learn about applying for awards and prepare youth for the scholarship and job application process. Completing KAP’s teaches us how to set goals, take steps to reach those goals and reflect on our accomplishments—something that’s very useful as you wrap up your high school career and look to the future.

Completing record books teaches perseverance, skills in completing award application, organizes awards making it easier to find information for completing other applications in the future and allows reflection about our 4-H experiences.

We encourage you to take the time to complete at least one KAP on one project and apply for an Achievement Pin.

To those of you (parents) who still see the value in completing record books who take on the difficult task, we commend you. The process may not be easy, but it is definitely worth it.

— Kelsey Nordyke

Extension Office Closed
The Extension Office will be closed Monday, September 7th in observance of Labor Day. We will reopen Tuesday, September 8th.

In this issue:
Kansas State Fair Exhibit Information
Record Book Information
2021 Enrollment
National 4-H Week
Membership
In order to be a regular member of Cowley County 4-H, the member must be 7 years of age before January 1st, 2021.

4-HOnline-Temporarily Suspended
4-HOnline is being upgraded to a newer version. It will be accessible October 1, 2020. Sorry for the inconvenience.

4HOnline Family Resource Page
A 4HOnline Family Resource page with public-friendly links has been created and is at: http://www.kansas4-h.org/resources/4-h-online-family-resources/4-H-Online-Family-Resources.html.

Upcoming Meetings
4-H Council and Junior Leaders will meet Monday, September 21st in the Extension Office Meeting Room. 4-H Council will meet at 7:00 p.m. followed by Junior Leaders at 7:45.

4-H Council and Junior Leaders will elect officers for the 2021 4-H program year at this meeting. If you are interested in serving, plan to attend.

If you were selected to represent your club at 4-H Council and find you cannot attend, please let your leader(s) know in advance and find another member to serve in your place.

The Cowley County Extension Council Executive Board meets monthly and conducts the business of the Extension Council. The September meeting will be Tuesday, September 1st at 5:30 p.m. in the Extension Office Meeting Room (Courthouse, 311 E. 9th, Winfield).

Livestock Judging Practice
4-H’ers interested in learning more about how to select their livestock projects should plan to participate in livestock judging. Practices will be held the second and fourth Thursday of the month in the Extension Office Meeting room at 5:30 p.m. Judgers will learn the skills needed to select livestock as well as verbal skills to defend their decision. We’ll take trips to judging contests throughout the year to compete as a team. Need more info? Contact Kelsey (klnordyke@ksu.edu).

2020 Fair Wrap Up
Supporter Thank You’s
It takes many hands and contributors to make the fair happen. If you received an award for your fair exhibit or sold an animal in the Premium Sale, please make sure to tell your supporters “thank you”. The Cowley County Fair Association provides many amenities for Cowley County 4-H’ers during the fair including ribbon premiums, livestock bedding and judges’ expenses.
A note of thanks would be appreciated by the members of the board and can be sent to:

Cowley County Fair Association
PO Box 346
Winfield, KS 67156.

Thank you’s can also be sent to:
Theurer Auction and Realty
1101 E. 16th
Wellington, KS 67152
Ty Mitchell
219 Colorado
Oxford, KS 67119

Justin Brazle, Winfield Livestock Auction
7168 US 160
Winfield, KS 67156
Candace Hendricks, Realtor- United Agency
726 N. Summit
Arkansas City, KS 67005
Fair Suggestions

We know there is always room for improvement. If you have any suggestions for making next year’s fair more successful, or if we did anything at the 2020 fair that you’d like to consider for the future, please follow this procedure:

1. Fair suggestions must be submitted to the attention of the 4-H PDC in writing.
2. Your suggestions must be signed and dated. Suggestions will not be considered without a dated signature. A typed signature on an email is acceptable.
3. All suggestions are due by September 11th at 5 pm. Suggestions will not be considered after the deadline.
4. Suggestions should be turned in, mailed or emailed to: klnordyke@ksu.edu; Cowley County Extension Office, 311 E 9th, PO Box 538, Winfield KS 67156.

The 4-H Program Development Committee (PDC) reviews all department evaluations and acts on written recommendations which are then made to the Extension Council and Fair Board. Verbal recommendations CANNOT be considered.

Livestock Premium Sale Review

2020 proved to be another great year for the 4-H/FFA Market Livestock Auction. This year’s sale grossed $66,500 on 76 lots.

2020 averages:
76 lots – $875.00
8 beef - $1268.75
9 sheep - $950.00
29 meat goats - $760.34
30 swine- $858.33

Many individuals have a part in the success of the Market Livestock Sale. An extra special thank you to the Cowley County Fair Board, Cowley County Fair Board Livestock Sale Committee, Buyer Pool Coordinators, Justin Brazle, Larry Theurer, and Ty Mitchell who all make an extra effort to ensure the success of the sale.

2020 Beef Rate of Gain Results

1st Place; Stetson Shook, New Horizon
2nd Place; Stetson Shook, New Horizon
3rd Place; Kooper Rasico, Muddy Creek
4th Place; Nick Siemens, Floral
5th Place; Taylor Nulik, Martha Washington

A complete list of 2020 fair results can be found at www.cowley.k-state.edu

Summer FCS Judging Contest Results

An online Family and Consumer Judging contest was held on July 16. Youth could complete the contest anytime in a 24 hour period.

Intermediates
1. Rachel Jirak*
2. Anthony Jelinek*

Seniors
1. Abigail Reid*
2. Elizabeth Jirak*
3. Madison Sultz
4. Isaac Jirak*

For KAP and pin application purposes, the youth with * next to their names are State Fair FCS Team qualifiers. However, a team division is not an option for the 2020 State Fair FCS contest.

State Fair FCS Judging Contest Open to All

Kansas State Fair Family and Consumer Sciences Judging Contest
Saturday, September 19, 2020
Contest Open from 9 A.M. to 9 P.M.
Youth ages 9-13, as of January 1, 2020 are eligible to participate in the Intermediate division.
Youth ages 14-18 as of January 1, 2020 are eligible to participate in the Senior Division.
The contest is open to all Kansas 4-H members in the 9-18 age bracket ONLY for 2020 - NO qualifying contest is required. There is not a limit on the number of participants a county may send.

Pre-entries are due by September 15 using this link:
https://kstate.qualtrics.com/jfe/form/SV_2fUlkJYeccAQfYA5

Contest Details:
- The contest will be offered in a virtual format. Specific contest details will be emailed to the participant at the email address provided during pre-entry.
- Virtual Contest will be held on Saturday, September 19. The contest will be available from 9 am to 9 pm.
- Contestants will participate as an individual instead of as a team for this year only.
- FOR 2020 ONLY: Class judging will be the only component
  - Intermediates will have 5 classes
  - Seniors will have 6 classes
• All cell phones and other communication devices must be turned off while participating in the contest. The expectation is that you are doing this contest independently - no use of extra help (search engines, study guides, parents/adults).
• If accommodations need to be made for participants (reading of questions, internet access), please answer yes to the question in the registration link.
• Contest answers will be e-mailed after 24 hours of contest completion so participants can get feedback.
• Awards to the top individuals (intermediate & senior) will be an educational FCS related trip for reimbursement (up to $100) to be used for registration fee and travel expenses. Ideas include “Wild about FCS” event at Kansas State University; facility tours; leadership experience; artisan events/conferences.

This would qualify as a “participate in a State Fair 4-H event (goes beyond just exhibiting at the state fair)” for pin applications.

Record Books Due

KAP (Kansas Award Portfolio) deadlines are quickly approaching. Please turn your record books in to your community leaders. Record Books are due in the Extension Office by 5pm Friday, September 18th.
CloverBuds do not complete project records and are not eligible for membership pins until they have completed their first year as a regular 4-H member.

Remember, to receive an Achievement pin, you must turn in a complete KAP including the Permanent Record and Personal Page.

Record Book and Award News

All members are encouraged to complete the Kansas Award Portfolio (KAP). To be considered for County Champion in a project, a member must be at least 14 years of age and complete the following in this order:
- Personal Page
- 4-H Story
- KAP (for one project area)
- Pictures
- Permanent Record

To be considered Junior or Intermediate Champion in a project, a member must be 7-13 years of age and complete the same requirements. Please note that separate KAP forms are used for 7-8, 9-13 and 14 and older members. Make sure that you fill out the appropriate form for your age group. 9-13 year olds must use the Cowley County 9-13 KAP.

All record book pages and KAP forms can be found at www.cowley.ksu.edu. Go to “4-H Youth Development” and click on the “Forms” link.

Club Seal Reports

Club Seal Reports are the record-keeping document used to award each club seal annually. Club Seals are awarded to recognize club activity, leadership and citizenship. Each club is encouraged to complete and turn in a seal report. Club Seal Reports are due Friday, September 18, 2020 and can be found at https://www.cowley.k-state.edu/4-h/forms/2019ClubSealReport.pdf

4-H Scholarship Applications

If you are a 4-H’er who is a senior in high school or a freshman in post-secondary education, you are eligible for Cowley County 4-H Scholarships.
• Junior Leaders Scholarships TBA
• 4-H Council Scholarships; Two are given at $250 each
• 4-H Development Fund Scholarships TBA

Scholarship applications are available at the Extension Office. Applications are due by Friday, September 18th.

Horse Scholarship Available to 4-H Horse Members of Any Age

The Robert Austin Memorial Horse Scholarship is available to 4-H Horse Project members. The scholarship will be awarded to a horse project member who shows leadership and knowledge in the horse project and has completed the following for the 2020 4-H year:
• Completed and turned in a KAP for the horse project.
• Completed Scholarship Application. Scholarship Applications are due Sept. 18th.

Extra Livestock Opportunity

Austin Henderson has arranged a Dairy judging school on September 3rd at 6pm. The school will be held at RO-MAC Dairy (10907 51st Road, Udall) and led by Chelsy Champlin, Dexter FFA Advisor. If you’re interested in learning about dairy selection and judging, or need an additional option for your pin application, this is a great opportunity. This would qualify as “Take part in a 4-H club or 4-H county/district quiz bowl or judging school or contest” for your pin application.
**4-H Club Elections**

The end of the 4-H year is upon us and the new year is quickly approaching, which means it is time to select our club leadership for the 2021 4-H year. The following are suggested guidelines for conducting club election of officers.

- Nominate and vote for the member who would carry out the responsibilities of the office well. Election of officers is not a popularity contest. It is important to nominate a member who is willing to be present at meetings to carry out their office.
- Vote on each office individually. (Yes it takes time, but it is an important learning time for members).
- Club members should be allowed the opportunity to nominate members from the floor for offices.
- A club needs to have a motion, a second, and vote to close the nominations for each office.
- A nomination does not need to be a motion and does not require a second. “I nominate Joe”.
- Voting should be done by ballot. Ballots should be counted by 2-3 members who are not running for office or who made the nominations for the officers, or by parents.
- Each member should have one vote for each office.
- In cases where the club may have more than one person in an office (club may have two recreation leaders), each member should vote for corresponding candidates. A nominating committee (made up of 4-H members and parents) should develop a slate of candidates (two or more candidates per office).

**48 Hours of 4-H**

October 10 - 11, 2020

Join us this fall in seeing just how much we can give back to our communities! The weekend after National 4-H Week, is the perfect opportunity to setup a service project. Invite your friends, clubs, adult volunteers and 4-H Alums too! Find all the information at [kansas4-h.org/484H](http://kansas4-h.org/484H) and start planning your projects. Please register your projects and then follow up with a report so we know about all the great things that happened across the state.

First, decide what service projects best fit your club. The possibilities are endless, but here are some ideas:

- Collecting supplies for people in need
- Doing yard work for others
- Volunteering at the community animal shelter
- Making tie blankets and pillows to donate
- Making care packages for the military
- Holding a bake sale or car wash to raise money for charity

Once you've decided on a service project, pre-register online at [www.Kansas4-H.org/484H](http://www.Kansas4-H.org/484H). The deadline for registering is Friday, September 18th. 48 Hours of 4-H t-shirts can also be ordered online.

**National 4-H Week: Opportunity 4 All**

Help celebrate this year’s National 4-H Week, Oct 4-10, by joining the movement “OPPORTUNITY 4 ALL!” Since 1968, National 4-H Week has been held the first full week of October. National 4-H Week is a chance to raise awareness of 4-H, enroll more young people, and recruit more volunteers.

Use #Opportunity4All in social media posts.

4-H members are encouraged to wear their 4-H shirt(s) any (or every) day during National 4-H Week. Clubs are encouraged to establish community promotional projects (hay bales with clover designs, window painting, etc) to celebrate.

Any youth interested in recording a radio PSA should contact Becky at the Extension Office. (There will be an option to do this from your home and e-mail a voice recording).
Achievement Pin Applications

Achievement pins are awarded to 4-Hers who have been active in 4-H projects, leadership, and other 4-H related activities. Pins, listed in order of requirements, include 4-H activities from October 1, 2019 through September 30, 2020.

Membership
Bronze
Clover
Emerald
Silver
Silver Guard
Leadership
Gold
Gold Guard

All applications and record books (KAP’s) must be signed by your Community Leader before turning them in. You must complete your KAP to be eligible for an Achievement Pin.

Key Award Applications

The Key award is the highest award given to Kansas 4-H members. Applications are available at http://bit.ly/2bKGEKw. The deadline for all Key Award Applications is Friday, September 18th.
To qualify for the Key Award, 4-H members must be 16 as of January 1, 2020. Members need to have completed four or more years of 4-H work and have been enrolled in the Leadership project for four or more years.

County Committees

Serving on a county-wide committee is a great way to get involved and provide some input into our activities. Sign up is ongoing throughout the year and will begin at the September 4-H Council Meeting. A complete listing and description of each committee is listed below. If you see a committee you’d like to be involved with, please contact Kelsey.

Achievement Celebration Committee
Committee Duties:
Select committee co-chairs and an adult advisor.
Determine recognition
Select a theme for the celebration, plan/collect decorations and purchase paper goods and drinks.
Design the cover for the Achievement Celebration program.
Plan and prepare decorations for the location and set them up prior to the program.
Clean up decorations and facility after the program.
Return all items to appropriate places.

Extension Office Duties:
Organize all awards and the script.
Provide signs and set-up supplies as needed by the committee.
Publicize event in the 4-H newsletter.
Answer any questions of the committee.
Contact award presenters.
Correspond with the school and book the location.

Club Day Committee
Committee Duties:
Select committee co-chairs and two adult advisors.
Select a date for Club Day. A date should be selected at the May or July 4-H Council meeting.
Select where Club Day will be held.
Recommend judges at the November meeting. One judge should be secured per room.
Publicize the event in local news media.
Be available to assist with room set up on Friday afternoon, the day prior, to the event.
Be available the day of the event to work at the front “Information Table” and to check on judges periodically during the day.
Bring judges items they need, and collect score sheets for the tabulation room.
Check in with each room to be certain that room monitors are present, and find substitutes in the event of an absence.
Sort completed score sheets by club.
Be available to assist with room clean up on Saturday late morning. Rearrange classrooms, and return all items to the appropriate location.
Return all Extension supplies (easels, ribbons, score sheets, pencils, tape, signs, etc.) to the Extension vehicle.

Extension Office Duties:
Collect entries and produce a schedule for the event.
Send judging correspondence to judges.
Orientate judges prior to the judging start time.
Provide paper, pencils, judge packets, door signs and other supplies as needed by the committee.
Publicize the event in the 4-H newsletter, and assign clubs rooms and time slots for room monitoring.
Answer any questions of the committee.
Correspond with the school and book the location.
Fashion Revue Committee
Committee Duties:
Select committee co-chairs and two adult advisors.
Select a theme for the public fashion revue by the May 4-H Council meeting.
Plan and prepare decorations for the public fashion revue.
Set up and decorate prior to the evening public fashion revue.
Clean up stage decorations and fashion revue location.
Return all items to appropriate places.
Committee members may also be asked to help with judging tear down.
Recruit script readers.

Extension Office Duties:
Provide signs, judging supplies and other office supplies needed by the committee.
Handle all details associated with the judging portion of the day.
Secure judges for the judging portion.
Organize the script for the public fashion revue.
Provide resources needed by the judges.
Book the location of the judging and the public fashion revue.
Answer any questions of the committee.

Finance/Policy Committee
Committee Duties:
Select committee co-chairs and two adult advisors.
Determine the annual 4-H Council budget under the guidance of the 4-H Agent.
Present the budget to the 4-H Council at the November meeting for approval.

Extension Office Duties:
Keep record of funds spent for budget line items.
In cooperation with the Treasurer, pay 4-H Council bills.
Answer any questions of the committee.

Fair and Shows Committee
Committee Duties:
Select committee youth co-chairs and two adult advisors.
Plan the program for 4-H Sunday at the fair.
Promote 4-H Sunday at the fair.
Secure speakers for 4-H Sunday at the fair.

Extension Office Duties:
Print 4-H Sunday programs.
Publish events in the 4-H newsletter.
Answer any questions of the committee.

Foodstand Committee
Committee Duties:
Select committee youth co-chairs and two adult advisors.
Determine needed foodstand improvements and present to 4-H Council for approval.
Coordinate needed improvements of the foodstand.
Purchase supplies to make foodstand improvements.

Extension Office Duties:
Publicize foodstand work days.
Check out foodstand key to committee chair(s).
Publish events in the 4-H newsletter.
Answer any questions of the committee.

Awards Committee
(Adults Only)
Committee Duties:
Select committee co-chairs.
Provide training to families on completing KAP’s and 4-H records.
Provide training to screeners to judge record books.
Coordinate dates and times to screen record books.
Recruit volunteers to screen record books.
Provide a list of record book screening results to 4-H Agent.
Determine judging criteria for scholarships and award applications.
Meet with 4-H Agent/4-H PDC to approve record screening process as needed.

Extension Office Duties:
Print information.
Provide information to members.
Publish information in the 4-H newsletter.
Update information on the Cowley County Extension Website.
Answer any questions of the committee.

Shooting Sports News
Cowley County 4-H Shooting Sports will hold a club meeting on Sunday, Sept. 13th at 3:00 at the New Hope Fellowship Church (outside weather permitting) with a special program. Please bring your lawn chairs.

Shooting Sports project will begin again after the Kansas Fall State Matches end on Oct. 11th this year with only a few minor changes from the past. The October club meeting will be Sunday, Oct. 18th at 3:00 at the fairgrounds with the annual air disciplines safety meetings to follow. Please remember to enroll your members in BB, Air Rifle, and Air Pistol after Oct. 1st. The new season practice calendar should be available by Nov. 1st.

Questions, contact Austin at 620-222-1982, cowley4hshootingsports@gmail.com.
Help Wanted

Cowley County 4-H seeks County-Wide Project Leaders for the upcoming year to provide positive learning experiences for 4-H youth. The volunteer(s) in these positions would be responsible for the following:
- hold at least 6 educational project meetings/activities for project members throughout the year.
- serve as a resource to project members
- work under the direction of the Cowley County 4-H Agent with direction from the 4-H Youth Development Program Development Committee.
- communicate with families enrolled in the project(s)
Volunteers need not be current 4-H parents/family members.

To apply, contact the 4-H Agent at klnordyke@ksu.edu or 620-221-5450. All volunteers will be asked to enroll as a volunteer at ks4honline.com and must complete the volunteer screening process including: volunteer service application, 2-part criminal background check, orientation and review by 4-H PDC and Extension Council.

County-Wide Project Leader Wish List:
The following is a list of project areas with high enrollment. Local needs include, but are not limited to the projects on this list:

- Arts and Crafts
- Clothing Construction
- Clothing Buymanship
- Foods 7-8 year old
- Foods 9-10 year old
- Foods 11-13 year old
- Foods 14 and older
- Foods 14 and older
- Photography
- Plant Science
- Space Tech- Rocketry
- Space Tech- Robotics
- Wildlife

Kansas Youth Leadership Forum

What: Build your leadership skills and potential through workshops, consulting groups, inspirational speakers and more. In addition, the 2021 State 4-H Youth Leadership Council will be elected at KYLF.

When: November 21-22, 2020

Where: Your Device (computer, tablet or phone) connected to the internet

Who: Youth 14-18 years of age before January 1, 2021

Registration: Open late Summer of 2020

Early Registration Deadline: October 15, 2020

Kansas Volunteer Leader Forum

What: The Kansas Volunteer Forum

When: November 21-22, 2020

Where: Your Device (computer, tablet or phone) connected to the internet

Who: 4-H Volunteers

Registration: Open late Summer of 2020

Early Registration Deadline: October 15, 2020
Club Financial Review

As we begin wrapping up the 2020 4-H program year, clubs need to begin completing the 4-H Club Financial Review. It is important to note that the club financial review is NOT an audit. It is simply a committee of two adults and two youth reviewing the club's financial documents and record keeping to ensure that the club is following Kansas 4-H Policy.

Club financial reviews for Cowley County are due in the Extension Office by December 31st, however, we welcome and encourage you to complete them by November 1st. **We are short-staffed, we appreciate you turning this in in a timely manner without us having to send multiple requests to receive them.**

The information about Extension Law and the policy for Financial Reviews is listed below and the Club Financial Review Document is attached to this email.

**Please note:** If your club does not complete a Financial Review, you risk losing your club charter and the ability to operate as a 4-H club in Cowley County.

Kansas Extension law requires that the Director for Extension (at K-State) and the Extension Board (our local board) are accountable for funds raised and/or collected by 4-H Clubs and 4-H Councils. In order for the local Extension unit to ensure compliance with financial requirements for 4-H and other Extension affiliated groups, a yearly financial review of those accounts is to be conducted by a Financial Review Committee of the club/group. Approval of the reports should be documented by the local unit board, **recording in their minutes a motion to approve the reports, including in the minutes the name of each club/group that is being approved.** This review and board approval is **required** of all clubs/organizations. It is recommended to have reviews completed and reports submitted to the local unit Extension office by November 1st.

See the following resources can be found at https://www.ksre.k-state.edu/employee_resources/county_district_financial_resources/ for more information:

- Principles of Managing Funds For Extension Affiliated Groups (April 2019)
- Financial Review Committee Responsibilities for 4-H Club/Group and other Extension Affiliated Accounts (KSU 4-1)
- 4-H Club/Group/Extension Affiliated Group Financial Review Checklist (KSU 4-2)
- 4-H Club/Group or Other Extension Affiliated Group Annual Financial Report (KSU 4-3)
# October 2020

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- 4-H is for YOU! 4-H is for FUN!
I pledge...

My **head** to clearer thinking
My **heart** to greater loyalty
My **hands** to larger service and
My **health** to better living
for my club, my community,
my country and my world