COWLEY COUNTY EXTENSION COUNCIL
Shooting Sports Trailer use Policy

General Policies:

1.) Shooting sports trailer is to be housed at a state approved shooting sports instructors house with a ball lock in place at all times.

2.) The trailer is used to store Shooting sports Equipment and Supplies.

3.) The use of the trailer for other events will be limited to Extension sponsored events only. NO EXCEPTIONS!!

Guidelines for other use.

1.) Use must be approved through the Extension Office.

2.) Use request must be received 30 days prior to use.

3.) Executive Board will be notified prior to use.

4.) If trailer is used for other purpose, shooting sports supplies must be properly stored in the 4-H food stand if available during the use. Proper storage of equipment will be responsibility of person using the trailer not the shooting sports coordinators.

5.) Proof of insurance must be shown for vehicle pulling trailer. If not an Extension vehicle.

6.) Trailer will be inspected before and after use.

Rev. May 23, 2007

[Signature of Executive Board Chair]

I have read the above policy and understand all use requirements.

________________________________________
Name

________________________________________
Date
COWLEY COUNTY EXTENSION COUNCIL

Fair Trailer use Policy

General Policies:

1.) The Fair Office Trailer is to be used at the Cowley County Fair as the 4-H Extension Office. It will be used to house the fair supplies throughout the year.

2.) The trailer is to be housed in a safe location with a ball lock and all doors locked at all times.

3.) The use of the fair office trailer is limited to Extension Sponsored Events only. The trailer will not be loaned to any organizations or individuals for any reason.

4.) The fair trailer may be used at other Extension sponsored events if feasible.

5.) Trailer will be inspected before and after use.

April 25, 2007

[Signature]

Executive Board Chair